



## **Production Manager Position 2016**

### **About Nightcliff Seabreeze Festival**

Nightcliff Seabreeze Festival began as, and remains, primarily a volunteer run festival. In 2005 a group of artists, small businesses and community organisations joined forces to create a community festival.

A year later the festival became an incorporated, not for profit organisation, affectionately known as NAMCI - Nightcliff Arts, Music and Culture Incorporated.

The aim of the festival has held strong in providing a local forum for all facets of the arts including visual arts, music, dance, circus, performance, spoken word, exhibitions, and workshops.

Performance platforms provide opportunities for our artists to grow and develop while encouraging cross-cultural diversity and collaboration amongst our community. Staging an event such as this has been built on long standing collaborations and partnerships across the wider community.

The Nightcliff Seabreeze Festival programs a week of events, starting this year on Saturday 7<sup>th</sup> May, with the "Big Day" of music, art, dance, and culture events, across almost 2 kilometres of the Nightcliff Foreshore, attracting up to 15 thousand on this day. Discrete local community events continue for the following week, and end with the Finale Party usually held at the Beachfront Hotel.

### **Production Manager Role**

NAMCI is looking to employ a production manager leading up to, and for the duration of, the Nightcliff Seabreeze Festival week, and some time after. The festival is directed by NAMCI and the involvement of community groups, and is delivered by a dynamic festival team lead by an appointed festival coordinator. This is a great opportunity to be involved with a great event at the grass roots level.

The production manager is responsible for the making sure that equipment, supplies, and technical requirements are met for the Big Day of the festival, as well as at the following week of events, and safe environments are created for staff, artists, volunteers and punters.

The role would involve:

- sourcing all equipment and production for stages and site;
- managing a small production team on the "big day";
- working with the festival coordinator, festival team, artists to develop a workable program;
- develop site plans;
- working within a budget;
- making sure things are happening on time;

- communicating effectively;
- working well with suppliers, artists, volunteers, and stakeholders;
- being available or on duty at the big day of festival, and events during the festival week; and
- risk and safety assessments;

The production manager would be required to:

- have good knowledge and technical experience for production of outdoor events and performances spaces;
- have good computer skills (able to use Microsoft Office documents, and access emails);
- have a drivers license;
- be able to keep good documentation; and
- be able to think creatively about successfully delivering the festival within budget restraints.

## Salary and contract

The production manager role is **part-time**, equivalent to **2 days/week**, with varying workload, across approximately **9 weeks** i.e. more hours closer to, and during, the festival week.

The work would amount to **approximately \$5-6,000 depending on experience**, superannuation included.

NAMCI are hoping the person appointed would be able to commence as soon as the 14<sup>th</sup> March 2016.

## Applications

Applications are due by C.O.B. Friday 4th March, 2016.

Please submit your expression of interest for this role, outlining suitability and experience for the position, by **email** to [nightcliffseabreeze@gmail.com](mailto:nightcliffseabreeze@gmail.com) or **post** to PO Box 383, Nightcliff, NT, 0814.

Applications will be considered by the NAMCI Committee, and Festival Coordinator, and interviews held sometime the following week.

## Enquiries

Please direct any enquiries about the position or application process to **Alex Galeazzi (2016 Festival Coordinator)**, Email: [nightcliffseabreeze@gmail.com](mailto:nightcliffseabreeze@gmail.com) or Ph: 0452 450 810.